

- d. countertop _____
- e. sink & faucet _____
- f. stove-elements, drip pan _____
- g. oven/broiler racks _____
- h. microwave/hood/lights _____
- i. refrigerator, trays/bins _____
- j. GFCIs - test _____
- k. light fixtures, outlets, switches _____
- l. table and chairs No. _____
- m. other _____

5. BATHROOM (S)

- a. Flooring _____
- b. wall, baseboards _____
- c. door, jamb casing, lock _____
- d. cabinet, top, sink, faucet _____
- e. medicine cabinet/ mirror _____
- f. toilet, roll holder _____
- g. tub/shower, faucet _____
- h. light fixtures, bulbs, fan _____
- i. GFCI - test _____
- j. towel bars _____
- k. other _____

7. BEDROOM #1

- a. carpet - flooring _____
- b. walls, baseboards _____
- c. door, jamb, casing, knob set _____
- d. windows, screens, lock, track _____
- e. curtains, blinds _____
- f. light fixtures, outlets, switches _____
- g. closet, door(s) _____
- h. furniture - list _____

8. BEDROOM #2

- a. carpet - flooring _____
- b. walls, baseboards _____
- c. door, jamb, casing, knob set _____
- d. windows, screens, lock, track _____
- e. curtains, blinds _____
- f. light fixtures, outlets, switches _____
- g. closet door(s) _____

h. furniture - list

8. BEDROOM #3

- a. carpet - flooring
- b. walls, baseboards
- c. door, jamb, casing, knob set
- d. windows, screens
- e. curtains, blinds
- f. light fixtures, outlets, switches
- g. closet, doors
- h. furniture - list

9. MISCELLANIOUS

- a. ceilings
- b. smoke alarm - test
- e. no-trash, empty trash can
- f. fire extinguisher

Notice: "You must notify your Landlord in writing within 4 days after you move of a forwarding address where you can be reached and where you will receive mail; otherwise your Landlord shall be relieved of sending you an itemized list of damages and the penalties adherent to that failure."

TENANTS FORWARDING ADDRESS (To be completed at checkout) or within 4 days of termination of rental agreement)

NAME; _____ Apartment # _____ Location _____

Address; _____

Rental Period Begins; _____

Rental Period Ends; _____

Tenant's or Tenant's Representative; _____

Tenants's or Tenant's Representative; _____

Landlord; _____ RAS SALES Robert & Diane Stites
323 White st.
Hancock, Mi. 49930
(906) 482- 0162

Landlord; _____ Stites Inc. Phillip Stites
716 Ryan St.
Hancock, Mi. 49930
(906) 482- 6082

Beginning Date ____/____/____ Tenant _____ Landlord _____ Page 3 of 3